

CITY OF NAPLES, FLORIDA

AGREEMENT

Bid/Proposal No. 014-11

Contract No. _____

Project Name Purchase of tires and associated repair services

THIS AGREEMENT (the "Agreement") is made and entered into this 15 day of December, 2010, by and between the City of Naples, a Florida municipal corporation, (the "CITY") and **Collier Tire & Auto Repair, Inc.**, a Florida corporation, **the address of record of which is set out below**, (the "CONTRACTOR").

Collier Tire & Auto Repair, Inc.
3906 Exchange Ave
Naples, FL 34104
Attn: Charles Wagner, President

WITNESSES:

WHEREAS, the CITY desires to obtain the services of the CONTRACTOR concerning **certain services specified in this Agreement** (referred to as the "Project"); and

WHEREAS, the CONTRACTOR has submitted a proposal for provision of those services; and

WHEREAS, the CONTRACTOR represents that it has expertise in the type of services that will be required for the Project.

NOW, THEREFORE, in consideration of the mutual covenants and provisions contained herein, the parties hereto agree as follows:

ARTICLE ONE CONTRACTOR'S RESPONSIBILITY

1.1. The Services to be performed by CONTRACTOR are described as tire purchase **and associated repair services**, and may be more fully described in the Scope of Services, attached as Exhibit A and made a part of this Agreement.

1.2. The CONTRACTOR agrees to obtain and maintain throughout the period of this Agreement all such licenses as are required to do business in the State of Florida, the City of Naples, and in Collier County, Florida, including, but not limited to, all licenses required by the respective state boards and other governmental agencies responsible for regulating and licensing the services to be provided and performed by the CONTRACTOR pursuant to this Agreement.

1.3. The CONTRACTOR agrees that, when the services to be provided hereunder relate to a service which, under Florida Statutes, requires a license, certificate of authorization or other form of legal entitlement to practice such services, it shall employ or retain only qualified personnel to provide such services.

1.4. CONTRACTOR agrees to employ and designate, in writing, within 5 calendar days after receiving its Notice to Proceed, or other directive from the CITY, a qualified licensed to serve as the CONTRACTOR's project

manager (the "Project Manager"). The Project Manager shall be authorized and responsible to act on behalf of the CONTRACTOR with respect to directing, coordinating and administering all aspects of the services to be provided and performed under this Agreement.

1.5. The CONTRACTOR has represented to the CITY that it has expertise in the type of services that will be required for the Project. The CONTRACTOR agrees that all services to be provided by CONTRACTOR pursuant to this Agreement shall be subject to the CITY's review and approval and shall be in accordance with the generally accepted standards of practice in the State of Florida, **as may be applied to the type of services to be rendered**, as well as in accordance with all published laws, statutes, ordinances, codes, rules, regulations and requirements of any governmental agencies which regulate or have jurisdiction over the Project or the services to be provided and performed by CONTRACTOR. In the event of any conflicts in these requirements, the CONTRACTOR shall notify the CITY of such conflict and utilize its best judgment to advise CITY regarding resolution of the conflict.

1.6. The CONTRACTOR agrees not to divulge, furnish or make available to any third person, firm or organization, without CITY's prior written consent, or unless incident to the proper performance of the CONTRACTOR's obligations hereunder, or in the course of judicial or legislative proceedings where such information has been properly subpoenaed, any non-public information concerning the services to be rendered by CONTRACTOR hereunder, and CONTRACTOR shall require all of its employees, agents, subconsultants and subcontractors to comply with the provisions of this paragraph. **However, the CONTRACTOR shall comply with the Florida Public Records laws.**

1.7. The CONTRACTOR agrees not to employ or offer to employ any Elected Officer or City Managerial Employee of the CITY who in any way deals with, coordinates on, or assists with, the services provided in this Agreement, for a period of 2 years after termination of all provisions of this Agreement. For purposes of this paragraph, the term "Elected Officer" shall mean any member of the City Council. For purposes of this paragraph, the term "City Managerial Employee" shall mean the City Manager, the Assistant City Manager, the City Clerk, and any City department head or director. If the CONTRACTOR violates the provisions of this paragraph, the CONTRACTOR shall be required to pay damages to the CITY in an amount equal to any and all compensation which is received by the former Elected Officer or City Managerial Employee of the CITY from or on behalf of the contracting person or entity, or an amount equal to the former Elected Officer's or City Managerial Employee's last 2 years of gross compensation from the CITY, whichever is greater.

1.8. The CONTRACTOR agrees not to provide services for compensation to any other party other than the CITY on the same subject matter, same project, or scope of services as set forth in this Agreement without approval from the City Council of the CITY.

1.9. Except as otherwise provided in this Agreement, the CONTRACTOR agrees not to disclose or use any information not available to members of the general public and gained by reason of the CONTRACTOR's contractual relationship with the CITY for the special gain or benefit of the CONTRACTOR or for the special gain or benefit of any other person or entity.

ARTICLE TWO CITY'S RESPONSIBILITIES

2.1. The CITY shall designate in writing a project coordinator to act as the CITY's representative with respect to the services to be rendered under this Agreement (the "Project Coordinator"). The Project Coordinator shall have authority to transmit instructions, receive information, interpret and define the CITY's policies and decisions with respect to the CONTRACTOR's services for the Project. However, the Project Coordinator is not authorized to issue any verbal or written orders or instructions to the CONTRACTOR that would have the effect, or be interpreted to have the effect, of modifying or changing in any way whatever:

- (a) The scope of services to be provided and performed by the CONTRACTOR;

- (b) The time the CONTRACTOR is obligated to commence and complete all such services; or
- (c) The amount of compensation the CITY is obligated or committed to pay the CONTRACTOR.

Any such modifications or changes ((a) (b) or (c)) shall only be made by or upon the authorization of the CITY's city manager as authorized by city council in the enabling legislation or in the CITY's procurement policies.

2.2. The Project Coordinator shall:

- (a) Review and make appropriate recommendations on all requests submitted by the CONTRACTOR for payment for services and work provided and performed in accordance with this Agreement;
- (b) Arrange for access to and make all provisions for the CONTRACTOR to enter the Project site to perform the services to be provided by the CONTRACTOR under this Agreement; and
- (c) Provide notice to the CONTRACTOR of any deficiencies or defects discovered by the CITY with respect to the services to be rendered by the CONTRACTOR hereunder.

2.3. The CONTRACTOR acknowledges that access to the Project Site, to be arranged by the CITY for the CONTRACTOR, may be provided during times that are not the normal business hours of the CONTRACTOR.

ARTICLE THREE TIME

3.1. Services to be rendered by the CONTRACTOR shall be commenced subsequent to the execution of this Agreement upon written Notice to Proceed from the CITY for all or any designated portion of the Project and shall begin **December 15, 2010 through December 14, 2012 with the city's option to renew for one additional year.** Time is of the essence with respect to the performance of this Agreement.

3.2. Should the CONTRACTOR be obstructed or delayed in the prosecution or completion of its services as a result of unforeseeable causes beyond the control of the CONTRACTOR, and not due to its own fault or neglect, including but not restricted to acts of God or of public enemy, acts of government or of the CITY, fires, floods, epidemics, quarantine regulations, strikes or lock-outs, then the CONTRACTOR shall notify the CITY in writing within 5 working days after commencement of such delay, stating the cause or causes thereof, or be deemed to have waived any right which the CONTRACTOR may have had to request a time extension.

3.3. No interruption, interference, inefficiency, suspension or delay in the commencement or progress of the CONTRACTOR's services from any cause whatsoever, including those for which the CITY may be responsible in whole or in part, shall relieve the CONTRACTOR of its duty to perform or give rise to any right to damages or additional compensation from the CITY. The CONTRACTOR's sole remedy against the CITY will be the right to seek an extension of time to its schedule. This paragraph shall expressly apply to claims for early completion, as well as claims based on late completion.

3.4. Should the CONTRACTOR fail to commence, provide, perform or complete any of the services to be provided hereunder in a timely and reasonable manner, in addition to any other rights or remedies available to the CITY hereunder, the CITY at its sole discretion and option may withhold any and all payments due and owing to the CONTRACTOR until such time as the CONTRACTOR resumes performance of its obligations hereunder in such a manner so as to reasonably establish to the CITY's satisfaction that the CONTRACTOR's performance is or will shortly be back on schedule.

**ARTICLE FOUR
COMPENSATION**

4.1. The total compensation to be paid the CONTRACTOR by the CITY for all Services shall not exceed **\$135,000.00** and shall be paid in the manner set forth in the "Basis of Compensation", which is attached as **Exhibit B** and made a part of this Agreement.

**ARTICLE FIVE
MAINTENANCE OF RECORDS**

5.1. The CONTRACTOR will keep adequate records and supporting documentation which concern or reflect its services hereunder. The records and documentation will be retained by the CONTRACTOR for a minimum of five 5 years from the date of termination of this Agreement or the date the Project is completed, whichever is later. the CITY, or any duly authorized agents or representatives of the CITY, shall have the right to audit, inspect and copy all such records and documentation as often as they deem necessary during the period of this Agreement and during the 5 year period noted above; provided, however, such activity shall be conducted only during normal business hours. **If the CONTRACTOR desires to destroy records prior to the minimum period, it shall first obtain permission from the CITY in accordance with the Florida Public Records laws.**

**ARTICLE SIX
INDEMNIFICATION**

6.1. The CONTRACTOR agrees to indemnify and hold harmless the City from liabilities, damages, losses and costs, including, but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, recklessness, or intentional wrongful misconduct of the CONTRACTOR and persons employer or utilized by the CONTRACTOR in the performance of the Contract.

**ARTICLE SEVEN
INSURANCE**

7.1. CONTRACTOR shall obtain and carry, at all times during its performance under **this Agreement**, insurance of the types and in the amounts set forth in the document titled General Insurance Requirements, which is attached as **Exhibit C and made a part of** this Agreement.

**ARTICLE EIGHT
SERVICES BY CONTRACTOR'S OWN STAFF**

8.1. The services to be performed hereunder shall be performed by the CONTRACTOR's own staff, unless otherwise authorized in writing by the CITY. The employment of, contract with, or use of the services of any other person or firm by the CONTRACTOR, as independent contractor or otherwise, shall be subject to the prior written approval of the CITY. No provision of this Agreement shall, however, be construed as constituting an agreement between the CITY and any such other person or firm. Nor shall anything contained in this Agreement be deemed to give any such party or any third party any claim or right of action against the CITY beyond such as may otherwise exist without regard to this Agreement.

**ARTICLE NINE
WAIVER OF CLAIMS**

9.1. The CONTRACTOR's acceptance of final payment shall constitute a full waiver of any and all claims, except for insurance company subrogation claims, by it against the CITY arising out of this Agreement or otherwise related to the Project, except those previously made in writing and identified by the CONTRACTOR as unsettled at

the time of the final payment. Neither the acceptance of the CONTRACTOR's services nor payment by the CITY shall be deemed to be a waiver of any of the CITY's rights against the CONTRACTOR.

**ARTICLE TEN
TERMINATION OR SUSPENSION**

10.1. The CONTRACTOR shall be considered in material default of this Agreement and such default will be considered cause for the CITY to terminate this Agreement, in whole or in part, as further set forth in this section, for any of the following reasons: (a) failure to begin work under the Agreement within the times specified under the Notice(s) to Proceed, or (b) failure to properly and timely perform the services to be provided hereunder or as directed by the CITY, or (c) the bankruptcy or insolvency or a general assignment for the benefit of creditors by the CONTRACTOR or by any of the CONTRACTOR's principals, officers or directors, or (d) failure to obey laws, ordinances, regulations or other codes of conduct, or (e) failure to perform or abide by the terms or spirit of this Agreement, or (f) for any other just cause. The CITY may so terminate this Agreement, in whole or in part, by giving the CONTRACTOR at least 3 calendar days' written notice.

10.2. If, after notice of termination of this Agreement as provided for in paragraph 10.1 above, it is determined for any reason that the CONTRACTOR was not in default, or that its default was excusable, or that the CITY otherwise was not entitled to the remedy against the CONTRACTOR provided for in paragraph 10.1, then the notice of termination given pursuant to paragraph 10.1 shall be deemed to be the notice of termination provided for in paragraph 10.3 below and the CONTRACTOR's remedies against the CITY shall be the same as and limited to those afforded the CONTRACTOR under paragraph 10.3 below.

10.3. The CITY shall have the right to terminate this Agreement, in whole or in part, without cause upon 7 calendar day's written notice to the CONTRACTOR. In the event of such termination for convenience, the CONTRACTOR's recovery against the CITY shall be limited to that portion of the fee earned through the date of termination, together with any retainage withheld and any costs reasonably incurred by the CONTRACTOR that are directly attributable to the termination, but the CONTRACTOR shall not be entitled to any other or further recovery against the CITY, including, but not limited to, anticipated fees or profits on work not required to be performed.

**ARTICLE ELEVEN
CONFLICT OF INTEREST**

11.1. The CONTRACTOR represents that it presently has no interest and shall acquire no interest, either direct or indirect, which would conflict in any manner with the performance of services required hereunder. The CONTRACTOR further represents that no persons having any such interest shall be employed to perform those services.

**ARTICLE TWELVE
MODIFICATION**

12.1. No modification or change in this Agreement shall be valid or binding upon the parties unless in writing and executed by the party or parties intended to be bound by it.

**ARTICLE THIRTEEN
NOTICES AND ADDRESS OF RECORD**

13.1. All notices required or made pursuant to this Agreement to be given by the CONTRACTOR to the CITY shall be in writing and shall be delivered by hand or by United States Postal Service Department, first class mail service, postage prepaid, return receipt requested, addressed to the following CITY's address of record:

City of Naples
735 Eighth Street South
Naples, Florida 34102-3796
Attention: **A. William Moss**, City Manager

13.2. All notices required or made pursuant to this Agreement to be given by the CITY to the CONTRACTOR shall be made in writing and shall be delivered by hand or by the United States Postal Service Department, first class mail service, postage prepaid, return receipt requested, addressed to the following CONTRACTOR's address of record:

Collier Tire & Auto Repair, Inc.
3906 Exchange Ave
Naples, FL 34104
Attn: Charles Wagner, President

13.3. Either party may change its address of record by written notice to the other party given in accordance with requirements of this Article.

ARTICLE FOURTEEN MISCELLANEOUS

14.1. The CONTRACTOR, in representing the CITY, shall promote the best interest of the CITY and assume towards the CITY a duty of the highest trust, confidence, and fair dealing.

14.2. No modification, waiver, suspension or termination of the Agreement or of any terms thereof shall impair the rights or liabilities of either party.

14.3. This Agreement is not assignable, in whole or in part, by the CONTRACTOR without the prior written consent of the CITY.

14.4. Waiver by either party of a breach of any provision of this Agreement shall not be deemed to be a waiver of any other breach and shall not be construed to be a modification of the terms of this Agreement.

14.5. The headings of the Articles, Exhibits, Parts and Attachments as contained in this Agreement are for the purpose of convenience only and shall not be deemed to expand, limit or change the provisions in such Articles, Exhibits, Parts and Attachments.

14.6. This Agreement constitutes the entire agreement between the parties hereto and shall supersede, replace and nullify any and all prior agreements or understandings, written or oral, relating to the matter set forth herein, and any such prior agreements or understanding shall have no force or effect whatever on this Agreement.

Sec. 14. 7. The CONTRACTOR shall comply fully with all provisions of state and federal law, including without limitation all provisions of the Immigration Reform and Control Act of 1986 ("IRCA") as amended, as well as all related immigration laws, rules, and regulations pertaining to proper employee work authorization in the United States. The CONTRACTOR shall execute the Certification of Compliance with Immigration Laws, attached hereto as **Exhibit "D"**.

ARTICLE FIFTEEN APPLICABLE LAW

15.1. Unless otherwise specified, this Agreement shall be governed by the laws, rules, and regulations of the State of Florida, and by the laws, rules and regulations of the United States when providing services funded by the United

States government. Any suit or action brought by either party to this Agreement against the other party relating to or arising out of this Agreement must be brought in the appropriate Florida state court in Collier County, Florida.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement for the day and year first written above.

ATTEST:

CITY:

CITY OF NAPLES, FLORIDA,
A Municipal Corporation

By: _____
Tara A. Norman, City Clerk

By: _____
A. William Moss, City Manager

Approved as to form
and legal sufficiency:

By: _____
Robert D. Pritt, City Attorney

CONTRACTOR:
Collier Tire & Auto Repair, Inc.
A Florida Corporation

By: _____
Its _____

Witness

(CORPORATE SEAL)

General Contract (not Architects/Engineers)

EXHIBIT A

SCOPE OF SERVICES

The Services to be provided under this Agreement are those set out below [or in Exhibit A-1 through A-], attached and made part of this Exhibit A.

City of Naples



INVITATION TO BID
CITY OF NAPLES
PURCHASING DIVISION
CITY HALL, 735 8TH STREET SOUTH
NAPLES, FL 34102
PH: 239-213-7100 FX: 239-213-7105

MAILING DATE: 11/19/10	Tire Services	NUMBER: 014--11	OPENING DATE & TIME: 11/30/10 2:00 PM
PRE-BID DATE, TIME AND LOCATION: N/A			

NAME OF PARTNERSHIP, CORPORATION OR INDIVIDUAL: Collier Tire & Auto Repair	
MAILING ADDRESS: 3906 Exchange Ave	
CITY-STATE-ZIP: Naples, FL 34104	
PH: 239-643-7676	EMAIL: rkoert@yahoo.com
FX: 239-643-7171	WEB ADDRESS:

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies, or equipment and is in all respects fair and without collusion or fraud. I agree to abide by all conditions of this bid and certify that I am authorized to sign this bid for the bidder. In submitting a bid to the City of Naples the bidder offers and agrees that if the bid is accepted, the bidder will convey, sell, assign or transfer to the City of Naples all rights, title, and interest in and to all causes of action it may now or hereafter acquire under the Anti-trust laws of the United States and the State of FL for price fixing relating to the particular commodities or services purchased or acquired by the City of Naples. At the City's discretion, such assignment shall be made and become effective at the time the City tenders final payment to the bidder.

AUTHORIZED SIGNATURE 	DATE 11-30-10	PRINTED NAME/TITLE Richard Koert/manager
Please initial by all that apply I acknowledge receipt of the following addendum		
___ Addendum #1	___ Addendum #2	___ Addendum #3

PLEASE NOTE THE FOLLOWING:

- > This page **must be completed and returned** with your bid.
- > Bids must be **submitted in a sealed envelope, marked with bid number & closing date.**
- > Bids received after the above closing date and time will not be accepted.
- > **If you do not have an email address** and you want a copy of the Bid Tab, please enclose a stamped, self-addressed envelope with your bid.

Detailed Scope of Work

DEFINITIONS

Automobiles: Passenger coupes, sedans, and station wagons.

Balancing: Spin balancing, including weights.

Heavy-Duty Trucks: Trucks with GVWR 26,001 pounds and above.

Light-Duty Trucks: All vans, sport utility vehicles, crossover vehicles and trucks with GVWR of 10,000 pounds or less.

Medium-Duty Trucks: Trucks with GVWR from 10,001 up to and including 26,000 pounds.

Off-Road Vehicles: All agricultural tractors, trailers, All-Terrain Vehicles (ATV's), landscaping, and construction equipment.

Legal Minimum: Shall be the legal minimum tread depth remaining on the casing to be retreaded. The Tire Retread Information Bureau indicates that Federal Motor Carrier Safety Regulations 393.75 states a minimum of 2/32" (4/32" on front wheels of a bus, truck or truck tractor) is required for retreading.

Pre-cure: refers to the method of retreading of medium/heavy truck tires and off road tires to be utilized in this contract. This method utilizes the application of a precure tread with the tread pattern already cured into the tread rubber.

Federal QPL: Indicates the Federal Qualified Products List. Only retreading products listed in the Federal QPL are acceptable for this contract.

Patch Tire Repair: A patch tire repair is described as:

1. Remove wheel from the vehicle axle;
2. Disassemble tire from wheel rim;
3. Patch tube or repair tire;
4. Reassemble tire onto wheel rim;
5. Inflate tire to manufacturer's recommended air pressure, and;
6. Reinstall wheel on vehicle.

Service Call: Travel by the Vendor at the request of the City, within a specified response time, to any location away from the Vendor's normal business facilities (or established vehicle locations) in the City to remove and replace tires, repair tires, or perform other related services, for which the Vendor may charge an established fee to the City. Fees shall be based on travel time in the most direct route from vendor base location to job location and travel time to return. Service calls shall be on an hourly rate for round-trip travel time only. Time working at the job site shall not be considered part of the service call charge. A one hour minimum service call charge shall be standard for one hour or less total travel time. Travel exceeding one hour shall be charged in increments of one-quarter hour. Multiple service

requirements for the same time and location shall be considered one service call. (New tire deliveries to the City facilities are not considered service calls.)

Tire Mounting: Tire mounting is described as:

1. Remove wheel from vehicle axle;
2. Disassemble tire from wheel rim;
3. Install a new tire on the same wheel rim;
4. Install a new valve stem and core of equal structure and quality of that removed;
5. Inflate new tire to manufacturer's recommended air pressure, and;
6. Reinstall wheel on vehicle.
7. Reset low air sensors (on vehicles equipped with low air sensors) whenever possible

TERMINATION

Should a Vendor fail to perform services in a satisfactory manner or fail to provide products according to the specifications of this Agreement, the City may terminate this Agreement immediately for cause; further the City may terminate this Agreement for convenience with a seven (7) day written notice. The City shall be the sole judge of non-performance.

EMERGENCY SERVICES

The City retains the option to procure tire services from other sources if the Vendor cannot deliver necessary services within 30 minutes of notification of an emergency or potential emergency which dictates the need for immediate services. In these cases, purchase may be made from other sources. If an emergency is declared and the Vendor cannot respond, the Vendor shall notify the City immediately. Emergency criteria determination and emergency declaration will be made by the City.

TIRE PURCHASES

The Vendor shall be an authorized dealer under the current State of Florida Tire Contract and shall make tires, tubes, and related products available to the Buyer under the contract. The Vendor shall charge the City for tires, tubes, and related products in the amount printed on the most current price lists of the contract. Upon award, the successful Bidder shall submit two (2) copies of the most current pricing and discount lists for the State of Florida Tires Contract. There after, the Vendor shall supply the City with the most current copies of the price lists as they become available.

Tires stocked by the City shall be delivered to the City's stock location within forty-eight (48) consecutive hours of the City's request. Tires not stocked by the County that are required for unscheduled tire replacement shall be delivered within six (6) hours of the City's request.

Replacement tires needed for emergency vehicles or equipment shall be delivered within two (2) consecutive hours of the City's request. The successful Vendor will keep an adequate number of tires of the appropriate sizes in stock or readily available to meet the above time requirements. If the Vendor cannot deliver the required tires within the prescribed time periods, the Vendor shall notify the City immediately.

When tires are not available to the City under state contract, the City shall have the option of purchasing alternate brand tires from the successful Bidder of this agreement. The Bidder shall provide on the bid proposal a list of alternate tire manufacturers and discount from Manufacturer's Suggested Retail Selling Price (MSRSP) for each manufacturer. Upon award, the Bidder shall provide two copies of each manufacturer's MSRSP listing to the City. Thereafter, the Bidder shall supply the City the most current MSRSP listings, as they become available. The discount from MSRSP shall remain constant for the life of the contract.

TIRE CASINGS

The Vendor shall arrange for disposal of all tire casings removed from City vehicles and equipment, either by the Vendor or by the City, at no cost to the City. The Vendor shall use a State of Florida Registered Waste Tire Collector for tire disposal. The City reserves the right to retain, any and all tire casings.

GUARANTEE

All services performed by the Vendor shall be unconditionally guaranteed for ninety (90) days.

Every tire furnished to the City by the Vendor(s) shall bear the name and serial number of the manufacturer, and shall be guaranteed to be free from defects in workmanship and material without limit as to time or mileage. If the City's examination shows such tire has failed under the terms of this guarantee, the Vendor(s) shall make an allowance based on manufacturer's warranty on the purchase of a new tire.

SERVICE CALL RESPONSE TIMES

The Vendor shall have the following response times for service calls, measured from the time of notification to the time of arrival at the repair location. If the Vendor does not arrive at the repair location within these response times, repairs shall be completed by the Vendor but the City shall not be charged for a service call.

Normal Business Hours (7:00 a.m. - 5:30 p.m. Monday through Friday): thirty (30) minutes plus two (2) minutes per mile (measured from the Vendor's closest place of business to the repair site).

After Normal Business Hours (5:31 p.m. - 6:59 a.m. Monday through Friday, plus Saturdays, Sundays and County-observed holidays): forty-five (45) minutes plus two (2) minutes per mile (measured from the Vendor's closest place of business to the repair site).

VEHICLE TYPES AND QUANTITIES

Estimated quantities by categories of vehicles which will be serviced during the contract period are provided below. This data is provided to give bidders information relative to the requirements of this bid.

<u>Vehicle Category</u>	<u>Approximate Number</u>
Automobiles	36
Light-Duty Trucks (including vans & SUV's)	120
Medium- and Heavy-Duty Trucks (Includes ambulances and fire trucks)	64
Buses	1
Heavy Construction Equipment	19
Off-Road Vehicles and Trailers	120
Total	360

Additional Items and/or Services

During the contract term, the City reserves the right to add related items and/or services upon negotiation of a satisfactory price by the Fleet Manager and Vendor.

5. Invoice and Payments

1. The Vendor shall submit to the City an invoice for each service/purchase. The invoice shall include items listed below. Failure to list these items could result in the invoice being returned to the Vendor unpaid.
 - a. City vehicle number and vehicle mileage/hours (For all service calls and when applying tires, tubes, or related services to a specific vehicle.).
 - b. Purchase order number.
 - c. Description of service performed.
 - d. Product codes (if applicable), and a line item price for each part and service.
 - e. Service calls must show round-trip travel time with the associated service charge.
 - f. Invoices for tire purchases from the State of Florida Tires Contract shall be separated from invoices for tire services.
2. All invoices, along with any billing problems/concerns, should be directed to the City, Fleet Management Department.

EXHIBIT B

BASIS OF COMPENSATION

As consideration for providing the Services as set forth in the Agreement, the CITY agrees to pay, and the CONTRACTOR agrees to accept payment on a time and reimbursement cost basis [or other basis] as follows [or in Exhibit B-1, which is attached and made part of this Agreement]:

SERVICES

A. Balancing (per wheel)

Automobile Tires	\$ <u>12.00</u>
Buses	\$ <u>20.00</u>
Light Truck Tires (15", 16", 17" tire size)	\$ <u>12.00</u>
Medium Truck Tires (17" and up, tire size)	\$ <u>18.00</u>
Heavy Truck Tires (20" and up, tire size)	\$ <u>20.00</u>

B. Tire Mounting

Automobile (13" through 16" tire size)	\$ <u>12.00</u>
Light Truck & Equipment (13" through 17" tire size)	\$ <u>15.00</u>
Truck & Equipment (17" through 24.5" tire size)	\$ <u>20.00</u>
Turf, Trailer, and ATV tires (4" through 12" tire size)	\$ <u>12.00</u>
Agricultural Tractors	\$ <u>35.00</u>

C. Patch Tire Repair

Automobile (13" through 16" tire size)	\$ <u>15.00</u>
Light Truck and Equipment (13" through 16.5" tire size)	\$ <u>15.00</u>
Truck and Equipment (17" through 24.5" tire size)	\$ <u>22.00</u>
Turf, Trailer, and ATV tires	

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(4" through 12" tire size)	\$ <u>12.00</u>
Agricultural Tractors	\$ <u>35.00</u>
Boots	\$ <u>2.00 PER INCH</u>
O-Rings	\$ <u>12.95</u>
Flaps	\$ <u>10.95</u>
Rubber Valve Stems	\$ <u>2.00</u>
Metal Valve Stem	\$ <u>5.00</u>
D. Service Call--Rate per hour	
(Read Service Call definition before completing this section)	
Normal Business Hours	\$ <u>60.00 60.00</u>
After Normal Business Hours	\$ <u>80.00</u>

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ALTERNATE TIRE MANUFACTURERS

(Not on the State of Florida Tires and Tubes Contract)

Manufacturer Name HANKOOK Jobber Price MSRSP
Discount _____%

Manufacturer Name CARLISLE WX1.25 = Jobber MSRSP
Discount _____%

Manufacturer Name Firestone DX1.25 = Jobber MSRSP
Discount _____%

Manufacturer Name BKT Tires WX1.25 = Jobber MSRSP
Discount _____%

Manufacturer Name Tubest Flaps WX1.25 = Jobber MSRSP
Discount _____%

Manufacturer Name _____ MSRSP
Discount _____%

Manufacturer Name _____ MSRSP
Discount _____%

Manufacturer Name _____ MSRSP
Discount _____%

Manufacturer Name _____ MSRSP
Discount _____%

RETREAD SPECIFICATIONS

SCOPE: The purpose of this bid is to provide a ready, reliable source for tire recapping service for city owned heavy truck tires 12R22.5.

BIDDER REQUIREMENTS:

A. Bidders responding to this Competitive Sealed Bid must submit evidence that they are a vendor for the Florida State Tire Contract an associated with this manufacturer s national retreading program and be of adequate size to properly service the requirements of the contract.

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The retreader will not be liable for retreads rendered unserviceable due to road hazards (cuts, punctures, etc.), improper inflation, wheel misalignment, vehicle damage, improper mounting or damage caused by abuse, neglect, collision, vandalism, fire or chemical corrosion.

GENERAL REQUIREMENTS:

- A. The receiving city department will be responsible for inspecting the retreaded tires and determining if tires meet required specifications. Tires failing to meet required specifications will be rejected at no cost to the city.
- B. The facilities of the potential vendor may be inspected by announced or unannounced visit by representatives of the city of Naples at any time prior to or after an award has been made.
- C. All repairs to casings must be made as per industry recognized standards and work must be completed using prescribed methods and tools.

GOODYEAR RECAPPED TIRES

12R22.5 G287 (With the City Tire Casings)
\$ 180

12R22.5 G287 (Without the City Tire Casings)
\$ 240

EXHIBIT C

GENERAL INSURANCE REQUIREMENTS

The Contractor shall not commence work until he has obtained all the insurance required under this heading, and until such insurance has been approved by the CITY, nor shall the Contractor allow any subcontractor to commence work until all similar insurance required of the subcontractor has also been obtained and approved by the CITY.

Certificates of insurance must be issued by an authorized representative of the insurance company at the request and direction of the policyholder and must include sufficient information so as to identify the coverage and the contract for CITY's improvements for which they are issued. Certificates of insurance must be issued by a nationally recognized insurance company with a Best's Rating of no less than B+VII, satisfactory to the CITY, and duly licensed to do business in the state of said Contract.

The Contractor shall procure and maintain, during the life of this Contract, Workmen's Compensation Insurance for all of his employees to be engaged in work under this Contract, and he shall require any subcontractor similarly to provide Workmen's Compensation Insurance for all of the latter's employees to be engaged in such work, unless such employees are covered by the protection afforded by the Contractor's insurance. In case any employees are to be engaged in hazardous work under this Contract, and are not protected under this Workmen's Compensation statute, the Contractor shall provide, and shall cause each subcontractor to provide, adequate coverage for the protection of such employees. It is acceptable to use a State-approved Workmen's Compensation Self-Insurance fund.

The Contractor shall take out and maintain during the life of this Contract, Public Liability and Property Damage and shall include Contractual Liability, Personal Injury, Libel, Slander, False Arrest, Malicious Prosecution, Wrongful Entry or Eviction, Broad Form Property Damage, Products, Completed Operations and XCU Coverage to be included on an occurrence basis, and to the full extent of the Contract to protect him, the CITY, and any subcontractor performing work covered by this Contract from damages for personal injury, including accidental death, as well as from claims for property damage, which may arise from operations under this contract, whether such operations be by himself or by a subcontractor, or by anyone directly or indirectly employed by either of them. The Contractor shall also maintain automobile liability insurance including "non-owned and hired" coverage. The entire cost of this insurance shall be borne by the Contractor.

The amount of such insurance shall be no less than \$1,000,000 annual aggregate for bodily injury and property damage combined per occurrence.

The City of Naples and their Engineer must be named as **Additional Insured** on the insurance certificate **and the following must also be stated on the certificate.** "These coverages are primary to all other coverages the City possesses for this contract only." The City of Naples shall be named as the Certificate Holder. **The Certificate Holder shall read as follows:**

**The City of Naples
735 Eighth Street South
Naples, Florida 34102**

No City Division, Department, or individual name should appear on the Certificate.
No other format will be acceptable.

Thirty (30) days cancellation notice required.

The Certificate must state the bid number and title.

When using the "Accord" form of insurance certificate, please note that under the cancellation clause, the following must be deleted: "endeavor to" and "but failure to mail such notice shall impose no obligation or liability of any kind upon the company"

[If other insurance or insurance requirements or any waivers, attach as Exhibit C-1 through C-__]

EXHIBIT D

CERTIFICATION OF COMPLIANCE WITH IMMIGRATION LAWS

The undersigned, is the _____ of Collier Tire & Auto Repair, Inc. (“the CONTRACTOR”), and hereby certifies to the following:

1. The CONTRACTOR is in full compliance with all provisions of the Immigration Reform and Control Act of 1986 (“IRCA”), as well as all related immigration laws, rules, regulations pertaining to proper employee work authorization in the United States.

2. The undersigned has verified that the CONTRACTOR has obtained and maintains on file, and will continue to obtain and maintain on file, all documentation required by law, including but not limited to, Form I-9, Employment Eligibility Verification, for all persons employed by or working for the CONTRACTOR in any capacity on any project for the City of Naples (CITY). All such persons have provided evidence of identity and eligibility to work to the CONTRACTOR in accordance with the IRCA and related law. The undersigned hereby affirms that no person has been or will be employed by the CONTRACTOR to work on projects for the CITY who is not authorized to work under law. The undersigned further affirms that the CONTRACTOR’s files will be updated by written notice any time that additional employees work on projects for the CITY.

3. The CONTRACTOR will have its contractors, subcontractors, suppliers and vendors who are involved in projects for the CITY to sign a written acknowledgment that they too are in compliance with immigration law. It is understood that failure to do so could result in the CONTRACTOR being liable for any violation of the law by such third parties.

4. The CONTRACTOR will fully cooperate with and have its contractors, subcontractors, suppliers and vendors to fully cooperate with, all inquiries and investigations conducted by any governmental agency in connection with proper compliance with the laws pertaining to appropriate work authorization in the United States.

5. The undersigned, on behalf of the CONTRACTOR, acknowledges that this Certification may be relied upon by the CITY, its officers, directors, employees, and affiliates or related persons and entities.

6. If it is found that the CONTRACTOR has not complied with the laws pertaining to proper employment authorization, and any legal and administrative action ensues against the CITY, the CONTRACTOR will indemnify, defend and hold the CITY harmless along with their officers, directors, employees, and affiliated or related persons and entities.

7. The CONTRACTOR acknowledges that the CITY by their authorized representatives shall have the right, at any time, upon 24 hours notice, to examine the CONTRACTOR’s books and records to confirm that the CONTRACTOR is in compliance with the terms of this certification.

Executed this _____ day of _____, 2010.

By: _____

ACKNOWLEDGMENT

STATE OF _____

COUNTY OF _____

SWORN TO AND SUBSCRIBED before me this _____ day of _____, 2010.

The Affiant, _____, is [] personally known to me or [] has produced _____ as identification, which is current or has been issued within the past five years and bears a serial number of other identifying number.

Print Name:

NOTARY PUBLIC - STATE
OF _____

Commission Number: _____

My Commission Expires: _____

(Notary Seal)